

Two quotes. One clear comparison.

Use I = included, E = excluded, and ? = unanswered in each column.

An unanswered item needs clarification. It does not count as included.

Put the proposals side by side.

Then clarify the same work,
the same boundaries, and
the same change rules.

Quote A

Contractor name

Quoted total

Quote B

Contractor name

Quoted total

Quote C

Contractor name

Quoted total

Scope item	Quote A	Quote B	Quote C
Roof area / structures			
Removal and disposal			
Decking / extra-work price rule			
Shingle product / accessories			
Underlayment			
Flashing / penetrations			
Ventilation			
Roof-edge / gutter details			
Property protection			
Cleanup			
Change approval process			
Payment / schedule			
Written warranty terms			
Closeout records			

First resolve the unanswered items. Then compare the totals again.

Get the unanswered parts in writing.

Use this page for the questions that make the proposals comparable.

Which roof areas and structures are included? What is excluded?

What happens if hidden conditions change the work or price?

Which existing details stay? Which components are replaced?

What payment stages, timing assumptions, and written terms apply?

What records will I keep, and who handles a concern after the work?

Which questions still need an answer before I choose a proposal?

A worksheet helps you compare proposals. It does not inspect your roof, determine insurance coverage, or replace a written project agreement.